**Policy 1.210**  
Graduate Medical Education Committee

**Section**  
Educational Administration

**Subject**  
Residents Transferring Between Residency Programs

**Policy Requirements**  
ACGME Common: III.C.

**Version History**  
Date developed: 11/01  
Replaces: previous policy of same name, dated 1/02  

Legal Review:

**Purpose**  
To define the policy regarding resident transfers.

**Definitions**

**Transfer Resident**: Residents are considered “transfer residents” under several conditions, including: moving from one program to another within the same or between different Sponsoring Institution(s) and within the same or a different specialty; when entering a program requiring a preliminary year at the PGY-2 level even if the resident was simultaneously accepted into the preliminary PGY-1 program and the PGY-2 program as part of the Match (e.g., accepted to both programs right out of medical school).  
The term does not apply to a resident who has successfully completed a residency and then is accepted into a subsequent residency or fellowship program.

**Policy**  
Program directors must obtain verification of previous educational experiences and a summative competency-based performance evaluations prior to acceptance of a transferring resident, and Milestones evaluations upon matriculation.

Prior to any discussion or action related to a resident transfer at University of Arkansas for Medical Sciences College of Medicine or elsewhere, written acknowledgement from the current Program Director must be obtained. Failure to obtain written acknowledgement could result in the disallowance of transfer. Program Directors should act within the most current Match regulations before discussing transfers.
Receiving Program Directors will complete Transfer Request form and submit to Associate Dean for Graduate Medical Education for review. Program Director must obtain approval from Associate Dean for Graduate Medical Education before an offer is made. Approved resident transfers will be reported to Graduate Medical Education Committee.